

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
OLDER ADULT SYSTEM OF CARE**



TRANSFER OPPORTUNITY – DMH Employees Only

**Psychiatric Social Worker I/II or Mental Health Clinician I/II
Mental Health Services Act (MHSA)**

The West Los Angeles Administrative Office is seeking interested candidates to provide Prevention and Early Intervention (PEI) Coordination services to agencies and clients in Service Area 5.

ESSENTIAL JOB DUTIES:

- Responsible for coordinating outreach, education and engagement activities relating to PEI Programs including: collaborating with community groups/organizations to build relationships; linking individuals and families to PEI and other mental health services; identifying and outreaching to underserved and unserved communities and assisting to navigate the mental health system.
- Liaison with Practice Leads/Age Group leads to support the fidelity to Evidence Based Practices (EBP) Models. Be familiar and up-to-date with the EBP Practices and Providers in SA 5.
- Collaborate with PEI Countywide Administration to support PEI Program performance. Act as a resource and support for agencies' PEI Practices; troubleshoot and collaborate with agencies as needed.
- Participate in Technical Assistance Site Visits in order to provide support and observe/facilitate/track/be informed about PEI Program performance at the Legal Entities and Directly-Operated clinics.
- Address outcome and program challenges through collaboration with MHSA Implementation and Outcomes Division.
- Attend EBP trainings in order to enhance clinical knowledge to aid in supporting PEI Program fidelity at PEI providing agencies.
- Attend regular PEI Administration meetings in order to stay current with PEI developments and to be able to provide updates to SA 5 Administration.
- Work with the counseling centers at West LA College and Santa Monica College to triage, assess, and link students eligible for PEI services to local agencies.
- Coordinate with Service Area (SA) contract monitors and SA QA liaisons to address questions and concerns related to PEI programs.

DESIRABLE QUALIFICATIONS:

- Strong knowledge of mental health system and resources.
- Familiarity with accessing, leveraging and coordinating community resources.
- Knowledge of various funding sources, benefits or entitlement programs.
- Strong multi-tasking and organizational skills.
- Strong verbal and written communication skills.
- Strong computer skills including ability to utilize Microsoft Excel and various online tracking systems.
- Ability and desire to work in positive and effective team environment.

Interested applicants holding the payroll title of PSW I/II or MHC I/II should submit their resume, last two (2) performance evaluations, and last two (2) years of master time cards by **September 2, 2015** to:

Lizette Espinoza

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